



عضو في مؤسسة قطر
Member of Qatar Foundation



Primary Years
Programme

Tariq Bin Ziad School

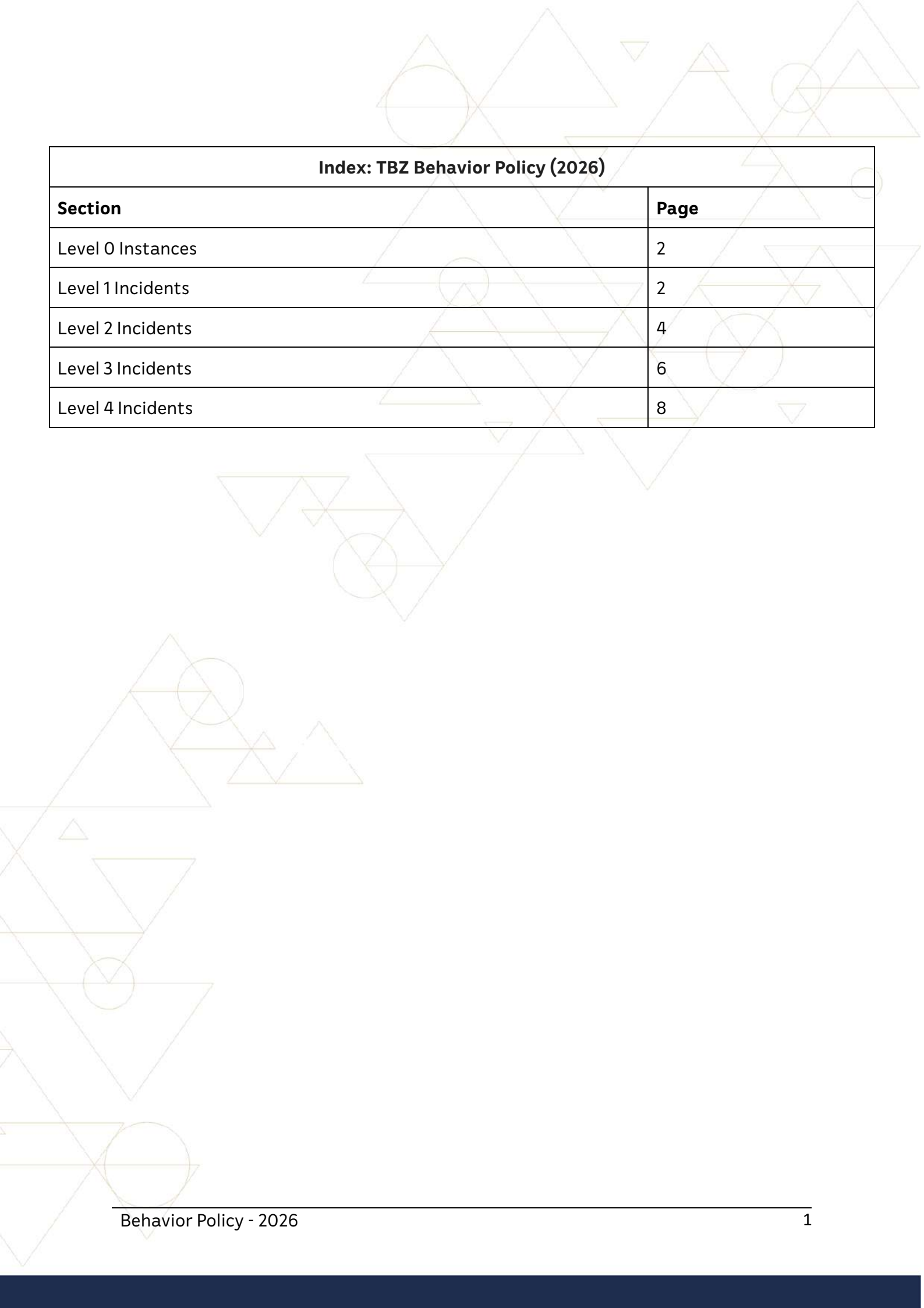
Behavior Policy

مدرسة طارق بن زياد

سياسة السلوك



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Level 0 Instances

Level 0 Instances	Consequence
LO - First Instance of Poor Behavior	- Teacher: offers a kind, clear reminder for reflection and remedial action.
LO - Second Instance of Poor Behavior	- Teacher: issues a kind, clear warning for reflection and remedial action. - Teacher: makes a clear reference to our escalation procedure for behavior incidents.
LO - Third Instance of Poor Behavior	- This is considered a L1 incident

Level 1 Incidents

Level 1 Incidents: Low-Impact Incidents	<ul style="list-style-type: none"> - (Physical) Unsafe behavior - Disruptive behavior - Dishonesty - Academic dishonesty - Dress code violation - Tardiness - Homework not submitted - Banned foods 	<ul style="list-style-type: none"> - Chewing gum - Littering - Missing key learning resources (Book, Laptop, Charger) - Playing Digital Games in Class - Ordering/Receiving food from outside school - Holding Mobile Phone
Escalation	Restorative Practice – Steps may not follow chronological order	
L1 - First Incident within 30 days	Staff Member <ul style="list-style-type: none"> ● De-escalate and ensure the safety of all students ● Inform Homeroom Teacher ● Log Behavior Note on ManageBac 	

	<ul style="list-style-type: none"> ● Select 'Visible to Parents' ● Do not select 'Notify Parents via Email' ● Hold a reflective session with the student, for a maximum of 10 minutes, which includes a restorative conversation and completion of the TARIQ BIN ZIAD SCHOOL Reflection Sheet. Remove the student from the classroom only if necessary for this conversation. <p>Homeroom Teacher</p> <ul style="list-style-type: none"> ● Communicate with the Staff Member regarding the incident ● Welcome the student back with a brief restorative conversation
L1 - Second Incident within 30 days	<p>Staff Member</p> <ul style="list-style-type: none"> ● De-escalate and ensure the safety of all students ● Inform Homeroom Teacher ● Log Behavior Note on ManageBac ● Select 'Visible to Parents'
L1 - Third Incident within 30 days	<p>- This is considered a L2 incident</p>

Level 2 Incidents

Level 2 Incidents: Moderate- Impact Incidents	<ul style="list-style-type: none"> - Repetition of L1 (x3) - Academic Dishonesty (in summative assessments) - Being Out of Bounds - Skipping Class - Dangerous Behavior 	<ul style="list-style-type: none"> - Intimidation - Persistent Tardiness - Rude, inappropriate, or disrespectful behavior - Using Profanity - Insubordination
Escalation	Restorative Practice – Steps may not follow chronological order	
L2 - First Incident within 30 days	<div style="margin-bottom: 10px;"> Staff Member <ul style="list-style-type: none"> De-escalate and ensure the safety of all students Inform Homeroom Teacher and Social Worker Log Behavior Note on ManageBac Select 'Visible to Parents' Select 'Notify Parents via Email' </div> <div style="margin-bottom: 10px;"> Social Worker <ul style="list-style-type: none"> Communicate with the Staff Member regarding the incident Hold a reflective session with the student, lasting one period, which includes a restorative conversation and completion of the TARIQ BIN ZIAD SCHOOLACT Reflection Sheet Email the student's parent </div> <div> Homeroom Teacher <ul style="list-style-type: none"> Communicate with the Social Worker regarding the incident Welcome the student back with a brief restorative conversation </div>	

L2 - Second Incident within 30 days	<p>Staff Member</p> <ul style="list-style-type: none"> • De-escalate and ensure the safety of all students • Inform Homeroom Teacher and Grade Level Leader • Log Behavior Note on ManageBac • Select 'Visible to Parents' • Select 'Notify Parents via Email' <p>Social Worker</p> <ul style="list-style-type: none"> • Communicate with the Staff Member regarding the incident • Hold a reflective session with the two(or less)Period- Reflection, and TARIQ BIN ZIAD SCHOOLCICO Sheet established for 5 days • Phones the student's parent <p>Homeroom Teacher</p> <ul style="list-style-type: none"> • Communicate with the SW regarding the incident • Welcome the student back with a brief restorative conversation
L2 - Third Incident within 30 days	- This is considered a L3 incident

Level 3 Incidents

Level 3 Incidents: Serious-Impact Incidents	-- Repetition of L2 (x3) - Aggressive Behavior, insult or threat - Engaging in physical fight - Electronic Harassment, Cyberbullying, Violation of AUP - Racial or tribal comments - Fire Alarm / Equipment Tampering - Possession of Fireworks	- Use or possession of Tobacco / Vaping (or any other illegal substance) - Stealing - Vandalism - Inappropriate contact with a student of opposite gender
Escalation	Restorative Practice – Steps may not follow chronological order	
L3 - First Incident within 30 days	<p>Staff Member</p> <ul style="list-style-type: none"> • De-escalate and ensure the safety of all students • Inform Assistant Principal <p>Assistant Principal</p> <ul style="list-style-type: none"> • Remove student for the rest of the day (Internal suspension) • Hold a reflective session with the student, which includes a restorative conversation and completion of the TARIQ BIN ZIAD SCHOOLACT Reflection Sheet • Log a 1/2 Day Internal Suspension Letter as a Behavior Note on ManageBac • Select 'Visible to Parents' • Select 'Notify Parents via Email' • Phone the student's parent <p>Sanad Team</p>	

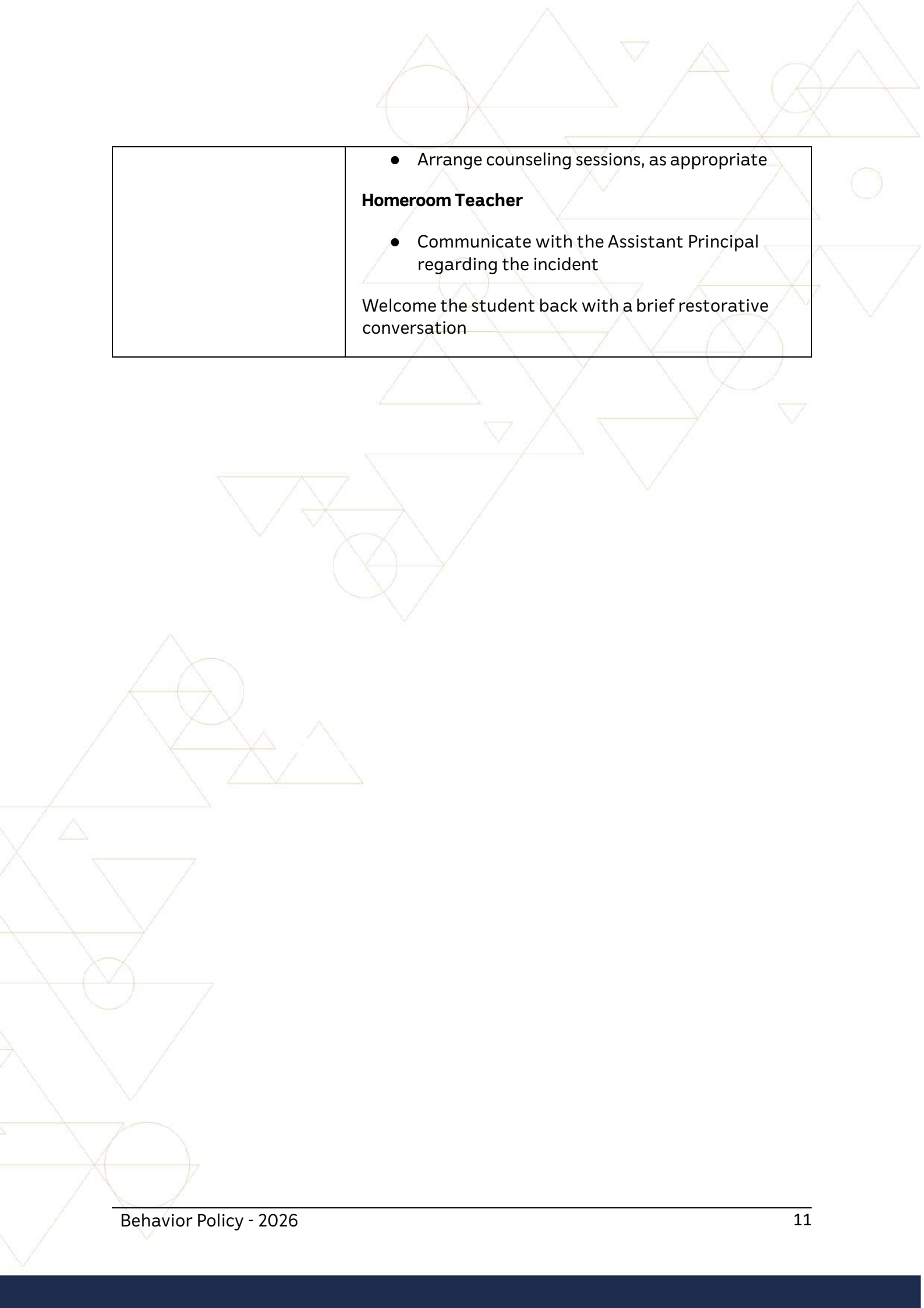
	<ul style="list-style-type: none"> • Secure signed TARIQ BIN ZIAD SCHOOL Behavior Change Contract (parent and student) as appropriate • Refer student to Educational Psychologist; start Behavior Intervention Plan, as appropriate • Arrange counseling sessions, as appropriate <p>Homeroom Teacher</p> <ul style="list-style-type: none"> • Communicate with the Assistant Principal regarding the incident • Welcome the student back with a brief restorative conversation
L3 - Second Incident within 30 days	<p>Staff Member</p> <ul style="list-style-type: none"> • De-escalate and ensure the safety of all students • Inform Assistant Principal <p>Assistant Principal</p> <ul style="list-style-type: none"> • Remove student for the rest of the day (Internal suspension) • Apply one full day internal suspension on the second day • Hold a reflective session with the student, which includes a restorative conversation and completion of the TARIQ BIN ZIAD SCHOOL ACT Reflection Sheet
L3 - Third Incident within 30 days	<p>- This is considered a L4 incident</p>

Level 4 Incidents

Level 4 Incidents:	<ul style="list-style-type: none"> -Repetition of L3 (x3) -Purposeful causing serious bodily harm to any member of TARIQ BIN ZIAD SCHOOL(or through reckless behavior) -Bullying - consistently hurting, intimidating, or belittling another student, causing physical and mental harm or distress over a prolonged period of time 	<ul style="list-style-type: none"> -Profanity / insulting adults -Hacking or unauthorized access to the school's IT/Data systems -Degrading racial or tribal comments towards any member of QA -Starting a fire -Smoking -Possession of a weapon or replica
Escalation	Restorative Practice – Steps may not follow chronological order	
L4 - First Incident within a year	<p>Staff Member</p> <ul style="list-style-type: none"> ● De-escalate and ensure the safety of all students ● Inform Assistant Principal <p>Assistant Principal</p> <ul style="list-style-type: none"> ● Inform Principal ● Remove student for the rest of the day ● Hold a reflective session with the student, which includes a restorative conversation and completion of the TARIQ BIN ZIAD SCHOOLACT Reflection Sheet ● Log a 1, 2 or 3 Day External Suspension Letter as a Behavior Note on Managebac ● Provide the student with 'Reflection Home Activities' to be completed at home 	

	<p>ManageBac</p> <ul style="list-style-type: none"> • Select 'Visible to Parents' • Select 'Notify Parents via Email' • Phone the student's parent <p>Principal</p> <ul style="list-style-type: none"> • Inform Director • Meet student and parent to review 'Reflection Home Activities' and confirm readiness to return to school <p>Sanad Team</p> <ul style="list-style-type: none"> • Secure signed TARIQ BIN ZIAD SCHOOL Behavior Change Contract (parent and student) as appropriate • Refer student to Educational Psychologist; start Behavior Intervention Plan, as appropriate • Arrange counseling sessions, as appropriate <p>Homeroom Teacher</p> <ul style="list-style-type: none"> • Communicate with the Assistant Principal regarding the incident <p>Welcome the student back with a brief restorative conversation</p>
L4 - Second Incident within a year	<p>Staff Member</p> <ul style="list-style-type: none"> • De-escalate and ensure the safety of all students • Inform Assistant Principal <p>Assistant Principal</p>

	<ul style="list-style-type: none"> • Inform Principal • Remove student for the rest of the day (Internal Suspension) • Hold a reflective session with the student, which includes a restorative conversation and completion of the TARIQ BIN ZIAD SCHOOL ACT Reflection Sheet • Give the student 'Reflection Home Activities' to complete at home • Log a 1, 2 or 3 Day External Suspension Letter as a Behavior Note on Managebac <p>ManageBac</p> <ul style="list-style-type: none"> • Select 'Visible to Parents' • Select 'Notify Parents via Email' • Phone the student's parent <p>Principal</p> <ul style="list-style-type: none"> • Inform Director • Meet student and parent, before rejoining school, to review 'Reflection Home Activities' and confirm readiness. <p>Enforce further appropriate consequences, as necessary, up to and including permanent expulsion</p> <p>Sanad Team</p> <ul style="list-style-type: none"> • Secure signed TARIQ BIN ZIAD SCHOOL Behavior Change Contract (parent and student) as appropriate • Refer student to Educational Psychologist; start Behavior Intervention Plan, as appropriate
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	<ul style="list-style-type: none">• Arrange counseling sessions, as appropriate <p>Homeroom Teacher</p> <ul style="list-style-type: none">• Communicate with the Assistant Principal regarding the incident <p>Welcome the student back with a brief restorative conversation</p>
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